



The John Noble Home requires an **Administrator**

SURROUNDING COMMUNITIES

A growing community of approximately 145,000 residents, the **City of Brantford and Brant County** is located on the exceptional waters of the Grand River and is a designated Canadian Heritage area. Brantford has a relaxed community lifestyle, a diverse economic base, and quality residential, educational, and cultural amenities.

ORGANIZATION BACKGROUND

The **John Noble Home** is the municipal long term care home with shared ownership by the Corporation of the City of Brantford and the Corporation of the County of Brant. The John Noble Home consists of 156 long term care beds with 40 additional beds scheduled for Q1 of 2026, a community-based day program and a senior's apartment building.

POSITION SUMMARY (detailed job description available upon request)

Reporting to the Committee of Management of the John Noble Home, the **Administrator** is responsible for the daily administration and management of the John Noble Home including the long-term care home, Day & Stay Centre and Bell Lane Terrace apartments.

The ideal candidate will possess an undergraduate degree in health services management, business, public administration or related field, with a completed (or enrolled in) long-term care administrator course (minimum 100 hours) and have a minimum of five years of progressive management and supervisory experience within the health care sector. Has successfully completed the Administrator Certification program. The position requires experience working with municipal and provincial budgets and reporting requirements as well as sound knowledge of Ministry of Health & Long-term Care Act, 2007, The Residential Tenancy Act, Housing Services Act and other pertinent legislation. The successful candidate will possess strong leadership, strategic planning, communication, report writing and high-quality human relations skills.



The successful candidate must maintain ability to travel in a timely manner to other offices, work locations or sites as authorized by the Corporation for business reasons. As a condition of employment, candidates must submit a current Police and Vulnerable Sectors check (dated within the last three months) from their local police service for approval by the Corporation. Applicants may be required to participate in a skills assessment process.

Annual Salary Range: \$144,400 - \$152,000 (37.5 hours per week) plus benefits and pension.

Date of Posting: Friday, May 23, 2025

Application Deadline: 9 a.m., Monday, June 16, 2025

Please visit www.brant.ca/jobs to apply for this job opportunity.

Information gathered relative to this position will only be used for candidate selection.

We thank each applicant for taking the time and effort to submit your resume, however, only candidates to be interviewed will be contacted.

Our organization is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance.