

Education Coordinator (In-Home) - Long Term Care + Senior Services - (3779)

Work Location: **Collingwood, ON**

Position Summary:

Reporting to the Manager, Professional Development, Education Coordinators work collaboratively within the Health Quality Simcoe department of the Health & Emergency Services Division. Responsible for providing educational leadership and training to assist staff in the performance of their duties as they relate to the provision of resident-centred care and IPAC requirements. Education coordinators plan, design, develop, deliver and evaluate education in consideration of best practices and the training needs of the multidisciplinary team within LTCSS. The individual is responsible for education activities at a designated County of Simcoe LTC home and may be asked to provide support and backfill in other homes as required. The educator will ensure consistent delivery & evaluation methods in their home and in consideration of IPAC, Health & Safety and Ministry compliance requirements.

Qualifications:

- Minimum two (2) years of Registered Nurse or Registered Practical Nurse frontline experience.
- Minimum two (2) years teaching experience in health care environment including program design, development and evaluation.
- Currently certified and qualified to work as a licensed Registered Nurse or Registered Practical Nurse.
- Demonstrated ability to develop, deliver & evaluate training programs and services.
- Experience in infection, prevention and control projects or education
- Excellent problem solving & instructional/presentation skills.
- Knowledge of the legislation, guidelines and regulations as they relate to the position and responsibilities of the Long Term Care/Seniors Services sector.
- Knowledge of, and demonstrated ability in corporate core competencies including customer service, communication, team work, initiative/self-management, accountability, flexibility and adaptability.
- Knowledge of, and demonstrated ability using a variety of learning medium such as electronic presentation formats and technologies, integrated multimedia and on-line learning technologies, video conferencing and in-house classroom design.
- Analytical, research, planning, co-ordination and project management skills with ability to work independently.
- Ability to deal cooperatively and effectively with all levels of staff, unions/employee/client groups and ability to foster cooperative/collaborative working relationships.
- Ability to travel to off-site locations in a timely and efficient manner, as required.

- Ability to work outside regular business hours, including evenings, nights and weekends, as required.
- Criminal Records Check with Vulnerable Sector Screening that is less than six (6) months old at time of hire.
- As a condition of employment, candidates are required to submit documented results of TB testing, as per Public Health requirements.
- Current registration a Registered Nurse or Registered Practical Nurse (unrestricted) with College of Nurses of Ontario.
- Certificate and/or other Infection Control education considered an asset
- Proof of annual CPR recertification.
- Proof of a negative CoVid19 test completed within 7 days of the start date at the designated home and participation in regular home testing requirements
- Must have access to a reliable vehicle to use on corporate business.

Salary:

\$83,331.00 - \$101,374.00 per annum

To Apply:

View the job description in its entirety and submit your application online at <https://simcoe.hua.hrsmart.com/hr/ats/Posting/view/3779>

Deadline: June 9, 2025

The County of Simcoe thanks all applicants for their interest in this opportunity, but please note that only those candidates selected for an interview will be contacted. No telephone calls please. Personal information provided is collected under the authority of the Municipal Act (2001) and will be used to determine eligibility for employment. The Corporation of the County of Simcoe is an Equal Opportunity Employer, and will provide employment accommodation upon request.